

Reviewer:
Date Assigned:

OSP Received Date:
Reviewed Date:

OSP No:
PI:

New Agreement	
Contract Number	
CFDA Number	
Party to the Agreement	
WVU or WVURC	
Amount of Agreement	
Period of Performance	
Start Date	
End Date	
Fixed Price - Payment Schedule	page number
or Cost Reimbursable Invoicing Information	page number
No Cost Extension	
Is it allowable?	page number
Carry Forward of Funds	
Is it allowable?	page number
Subcontracts	
No Restrictions, or	page number
Prior Approval	page number
Cost Sharing	
Required?	page number
Equipment	
If FAR 52.245-1 - negotiate Alternative II	

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Publication	
Acknowledgment of Sponsor support required - See award for specific language required.	page number
Publication Restrictions	
Is approval required?	page number
Publication Sponsor Review	page number
Acknowledge the existence of this Agreement	page number
without prior approval?	
If no, what are the deviations?	page number
Does agreement requires that news releases, public announcement	
or advertising materials concerning the agreement be approved in writing by Sponsor	
prior to release?	page number
Intellectual Property	
Joint Ownership	page number
Do we have a license?	
What is the license for?	
Sponsor Ownership	page number
Do we have a license to use?	
What is the license for?	
WVU Ownership	page number
Do we grant a license?	
What is the license for?	
Data Ownership	
Who owns the data?	page number
If the Sponsor owns the data, do we have a license to use the data?	
What is the license for?	

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Terms of Confidentiality	page number
Overly broad?	
Marked as such?	
Exceptions to Confidentiality included?	
Is a nondisclosure agreement in place?	
Procurement Standards	
ARRA	page number
American Made	page number
Buy American Act	page number
Disadvant Business Enterprise	page number
Restriction Foreign Purchases	page number
Is a Small Business Plan required?	page number
Rebudgeting	page number
Security	
Export Control referenced in Agreement?	page number
Foreign Nationals restricted?	page number
Project reviewed for compliance with the Export Control regulations?	
Travel restrictions?	page number
Only WVU travel policy is applicable.	
Are there retrictions on foreign travel?	
Sponsor Required Approvals	
Sponsor Approval PI Change	page number
Sponsor Approval Change in SOW	page number

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Liability	page number
Warranty	page number
Insurance	page number
Is a certificate insurance required?	
We usually do not name a Sponsor as an "additional insured."	
Is alternative dispute resolution allowed?	page number
Mediation or negotiation preferred. No binding arbitration	
Governing Law	page number
Silent or WV	
Venue	page number
Should be WV	